

## REQUEST FOR COUNCIL ACTION

MEETING 11

DATE: 3/3/03

<b>AGENDA SECTION:</b> Organizational Business	<b>ORIGINATING DEPT:</b> Mayor's Office	<b>ITEM NO.</b> D-3
<b>ITEM DESCRIPTION:</b> Appointment to Committee on Urban Design and Environment		<b>PREPARED BY:</b> Mayor Brede

I hereby submit for your approval the following appointment to the Committee on Urban Design and Environment:

Sister Marlys Jax  
1001 14<sup>th</sup> St NW

Sister Jax will fill the expired term of Curt Axen. The term runs to April, 2006.



Mayor Chuck Canfield  
201 4th Street SE - Room 281  
Rochester, MN 55904-3782  
Phone: (507) 285-8080 Fax: (507) 287-7979



## CITY OF ROCHESTER

### VOLUNTEER APPLICATION

Name: S. Marlys Jax OSF

Address: 1001 14<sup>th</sup> St. NW

Phone: Bus. 507-280-2194 Home 507-282-7441

Do you reside within Rochester City Limits? Yes ☒ No ☐

Place of Employment: Assisi Heights.

I am seeking voluntary service on CUDE Committee on Urban Development & Environment

Because: With my background in design (Interior & Architectural Design) as well as  
interest & work in Environmental Concerns (wind/water/soil) I believe  
I can bring important issues to the table. As a community,  
I think we need to be more proactive in regard to how we care for our  
earth.

Please provide background information (Education, Special Interests, Achievements,  
Previous Employment, Community Involvement) Attach additional information, if desired.

See attached -

Date Submitted: Dec 26, 2002 Signed: Marlys Jax

Return to: **Office of the Mayor**  
**201 4<sup>th</sup> Street SE**  
**Rochester, MN 55904-3782**

Date of Appointment: \_\_\_\_\_

Term Expiration: \_\_\_\_\_

Other data: \_\_\_\_\_



Marlys A. Jax OSF  
 1001 14th Street NW  
 Rochester, MN 55901  
 507-280-2194  
 marlysjax@juno.com

**Educational Background:**

Dakota County Technical College Rosemount, MN	Interior Design and Sales FIDER accredited Two year-deans list	A.A.S.	1996
Gonzaga University, Spokane, WI	Leadership Training	Certificate	1983
College of St. Teresa, Winona, MN	Education/History /Theology	BS Degree	1971

**Work Experience:**

- 1996- 2002 Facility Operations Manager of Assisi Heights, Rochester, MN  
 Responsible for overall Maintenance, Use, Rental, and Design of the Building and Grounds  
 Supervision of Staff in Maintenance, Engineering, Security, Housekeeping, and  
 Communication Departments  
 Coordination of Sponsorship- Values Education with All Staff and Residents
- 1994-1996 Further Education - Interior Design and Sales
- 1992-1994 Sabbatical of Reverse Mission
  - ESL teacher Battambang, Cambodia Language Skills Center
  - Assisted Community Development-Chilulu Tribe with the Tototo Industries  
 in Mobassa, Nairobi, E. Africa
  - Worked in the Mathare Valley Housing Project- Addis Ababa, Ethiopia
  - Staff Person in Kaligut, Home for the Dying- Calcutta, India
- 1984-1992 Director of Cojourners - a Lay Membership program with the Sisters of St. Francis.  
 Initiated, developed, coordinated and marketed (Appointed position)  
  
 Incorporation Team Member - responsible for the initial assessment, education and supervision  
 of field experience of new members of the Congregation (Appointed position)
- 1983-1984 Co-Director of RENEW - St. Cloud, MN - responsible for coordination, marketing and  
 training of a Adult Spiritual Development Program for sixteen counties in the region
- 1976-1982 Director of Christian Community Center - Responsible for Program Planning for the  
 Christian Community Retreat Center (Adult education) Marketing and facilitation of  
 some programs

- 1973-1976 CENCOAD- (Center for Community Organization and Area Development) Organizing Businesses, Local Towns and School Districts, securing grants, legislation, and planning processes to benefit the local communities in a three state area.
- 1965-1973 Educator - Responsible for classroom education in Delano, MN, Minneapolis, MN and Adrian, MN

#### Volunteer Service

JSSVP Board Member -Justice Social Service Volunteer Program for Dodge, Fillmore and Olmsted County  
 Circle of Support - Weekly Restorative Justice Program for women on Probation  
 Coordinator of Franciscan Pet Sitting Service  
 Volunteer at Community Food Response (CFR) The collection of food prepared but unsold at local restaurants and distributed to those in need  
 Volunteer for Olmsted County History Center  
 Design Team - The Park House- (HIV-AIDS Day Center) - Affiliated with Abbot-Northwestern  
 Design Team - Search for Shelter Charette -Sponsored by AIA of Minnesota

#### Community Service

Cultural Diversity Board for Rochester Area, Program Development, Adult Education Subcommittee  
 Co-Founder of Rochester Area Habitat for Humanity  
 Served as Vice President and President and various Committees  
 Founding Board for Open Table - An alternative Gift Shop, Book Store with simple lunches

#### Achievements

2002 Mayor's Medal of Honor, Rochester MN  
 2002 CUDE Award for Natural Environment given by Rochester Committee on Urban Design and Environment  
 Renaissance Woman Award, July 2002  
 "You Make a Difference Award, May 2002  
 "Sister Marlys Jax Award" An Annual Award Given to a Volunteer For Outstanding Service To Rochester Area Habitat for Humanity  
 "Choices and Change 99: Honoring Women Who Have Made a Difference" Given by Rochester League of Women Voters  
 "Incredible Service Award" for Rochester Area Habitat for Humanity 1998

#### OSF

Life vowed member of the Sisters of St. Francis Rochester, MN